



BRENTWOOD
OPEN LEARNING COLLEGE

INTERNATIONAL DIPLOMA IN

PROJECT MANAGEMENT

Web: www.bolc.co.uk

Email: admissions@bolc.co.uk

Course Introduction:

The course introduces basic aspects of projects and project management, it also provides understanding of key project terminology. Online Project Management Course, is equally suitable for those either working in a project team and want to gain basic knowledge of project management or those who are new to project management.

On this course you will explore what is Project and Project Management, the Role of a Project Manager, the Benefits of Projects, a Project's Life Cycle, stages of a Project, the Vision Process, setting Project Goals, working on target Chart, producing the Statement of Work, creating cost and Schedule Estimates, List of Stakeholders, the Communication Plan and Project Planning Worksheet.

“The course perfectly suited my circumstances. Being a full time employee I was looking for a course that could be managed with my other commitments. BOLC provided me with a perfect solution. I enhanced my CV through a flexible study. Thanks BOLC! ”

Majaliwa Fredrick

Course Benefits	BOLC Diploma
Accredited Course	✓
Full Tutor Support	✓
Delivered through distance learning	✓
Self paced, no fixed schedules	✓
Available to students any where in the world	✓
Interest Free Fee Instalments	✓



Course Duration: 1 Year (Flexible)

Entry Requirement:

There is no particular entry requirement for this course.

Course Accreditation:

International Diploma in Project Management (Level 4)

Awarding Body: ABC Awards

Fee Schedule:

Total Fee: **£560** (Including Admission Fee)

Admission Fee: **£104**

12 Monthly Instalments: **£38**/Month

There is **£100** discount if fee is paid in full.

Discounted fee: £460

ABC awards
Part of the emfec group

**Quality Licence
Scheme**



UNIT 1**Overview Of Project Management**

Project Constraints
 Tools and Techniques
 The Project Life Cycle
 The Process Flow
 Understanding the Principles of Project Management

UNIT 2**Project Life Cycle**

Project Deliverables
 Planning
 Execution
 Monitoring and Control
 Closure

UNIT 3**Project Integration Management**

Project Plan Development
 Project Scope or Work to Be Completed
 Project Budget
 Project Plan Execution

UNIT 4**Project Scope Management**

Project Scope and Product Scope
 Writing the Scope Statement
 Implementing the Scope Management Plan
 Publishing the Scope Management Plan

UNIT 5**Project Time Management**

Introduction
 Creating the Project Schedule

UNIT 6**Project Cost Management**

Introduction
 Project Cost Estimates
 Cost Management Plan
 Developing the Project Budget
 Creating the Cost Baseline

UNIT 7**Project Quality Management**

Introduction
 Creating Flow Chart

UNIT 8**Project Human Resource Management**

Introduction
 Completing Organizational Planning
 Creating the Role and Responsibility Assignments
 Relying on General Management Skills

UNIT 9**Project Communication Management**

Communications Planning
 Identifying Communication Requirements
 Exploring Communication Modalities
 Examining Communication Skills
 Analyzing Project Variances

UNIT 10**Project Procurement Management**

Introduction
 Planning for Procurement

UNIT 11**Project Risk Management**

Introduction
 Identifying the Project Risks
 SWOT Analysis

UNIT 12**Global Project Management**

Global Projects
 Global Project Leadership
 Identifying the Level of Trust Required
 Global Sources of Conflict
 Global Communication Techniques
 Selection of International Human Resources

Your Learning Experience - FAQs

How is the course delivered?

Guided learning hours for the course are 200 to 250. The course is flexible you can work according to your own schedule. The course is assignment based after each course unit you will complete an assignment which you will submit to your tutor for marking. The tutor will mark the assignment and will upload feedback on the portal within 10 working days of the assignment being submitted. On successful completion of the unit you will move on to the next unit and this you will complete your course. There is no formal exam to take at the end.

How will I study?

When you enrol on this course you are assigned a personal expert tutor, to guide and encourage you throughout your studies with the College. Your tutor will be available throughout your course to give you help with specific issues, and difficult topics. Relevant practical exercises and projects are introduced throughout the course aimed at applying the theory and skills learnt.

What is so special about this course?

This is a unique course. We start from the very basics and give you all the essential knowledge required for working in the field successfully.

What support do students get?

Learning Material

All the core learning material will be provided to you from the college. You don't have to buy any text books. However we encourage our students to conduct their own further reading.

Additional Supporting Material

Additional support material and useful links are available on the LMS (Learning Management System) for further reading.

Tutor Support

When you enroll on any of our courses you are assigned a personal tutor to support you with your studies. You complete all this work under the supervision and guidance of your tutor who provides you feedback on your assignments and course work on regular basis throughout your course.

Online Discussion Forum

Our online forums enable you to share ideas with other students and support each other throughout your studies. Tutor's regularly review the forums and reply to student's questions or concerns.

Is the course accredited?

This course has been accredited under ABC Awards QLS (Quality License Scheme) by Brentwood Open Learning College. ABC Awards is a leading national Awarding Organisation, regulated by Ofqual, and the Welsh Government for their qualifications on the national framework i.e. the Qualifications and Curriculum Framework (QCF). It has a long established reputation for developing and awarding high quality vocational qualifications across a wide range of industries. As a registered charity, ABC Awards combines 180 years of examination and assessment expertise but also implements a responsive, flexible and innovative approach to the needs of our customers.

How much does it cost?

The full course fee is **£560**

There are two Options available for you.

Option 1

When paying full fee in advance you will get **£100** fee discount and will pay **£460** for the complete course.

Option:2

When paying in instalments you will pay **£560** for the complete course. This fee will be paid according the following schedule:

At the time of admission **£104**. Then **12** instalments of **£38** each.

The fee covers complete cost of your course which includes: the cost of registration, course study material, tutor support and certification fee.

Payment Methods

We at BOLC offer you the variety of payment methods to make the payment process easily manageable. You can choose any of the following methods to pay your fee:

☞ **Credit or Debit Card**

☞ **PayPal**

☞ **Bank Transfer**

Can I pay my fees in instalments?

Yes, you can pay your fee in up to 12 interest free monthly instalments. However there is special fee discount available for those paying in full at the time of admission.

Career opportunities

You could work as a project manager in most industries, including construction, IT, marketing, manufacturing, Aerospace and Defense, information Technology, automation, Systems Manufacturing, Education and training, financial services and the public sector.

How to Apply?

Online:

You can enroll online by completing the **Apply Online** form on **www.bolc.co.uk**

OR

Email:

You can contact us on **admissions@bolc.co.uk** and we will send you all the course information along with the application form which you can fill in and return to us on the same email. After processing your application form we will send you an invoice for the payment of your fee along with guidance on making payment.



Apply Now!



CONTACT US

BRENTWOOD OPEN LEARNING COLLEGE

3 Oswin Road,

Brailsford Industrial Estate

Braunstone

Leicester, LE3 1HR, United Kingdom

Tel: +44 292 0026 229

Web: www.bolc.co.uk

Email: admissions@bolc.co.uk